



Norfolk County Indoor Bowling Association

Role: Manager of the Over 60's Inter County (O60) team competition under the control and direction of the EIBA for the Norfolk County Indoor Bowling Association (NCIBA)

Accountabilities:

- a. Named contact point for the O60s Inter County Competition and liaison point for the EIBA and other county associations.
- b. Selection of venue where Norfolk is the challenger and liaison with the relevant club to secure rink space required and confirm details of costs and facilities to be provided.
- c. Liaison with the EBUA to secure umpire(s) as necessary where Norfolk is the challenger.
- d. Liaison with the Hon Treasurer on level of any payments (i.e., rink fees, subsistence, travel)
- e. Responsibility for payments agreed to be passed to the relevant club, players or umpires which will be reimbursed by the Association.
- f. Actions related to O60s matches.
 - i. Issue of selection notices
 - ii. Details of selected team to be passed to webmaster and Hon. Secretary
 - iii. Administration of scorecards, stickers, and shirts.
 - iv. Collection, and/or distribution, of monies relating to
 1. Rink fees
 2. Travel allowance
 3. Subsistence fees
 4. County shirt purchase or hire
 5. Other
 - v. Post-match activity
 1. Liaison with EIBA HQ, where Norfolk win, to provide details of the result and match scoresheet.
 2. Provision of a match receipt to the Hon Treasurer and banking of any monies due.
 3. Notification the County Records officer of match/player details
- g. To attend the Association Executive Committee meetings and provide a report on the O60s team and answer questions raised by the Executive Committee.
- h. Recommendation to the Hon. Secretary when requested of players who should be considered to be nominated by the Association for Men's International Trials.

Appointment:

- The O60s Manager will be appointed for a period of 12 months, by the Executive Committee at their June meeting or SGM as relevant.
- There is no restriction on the Manager playing in the O60s team, other than age, and where they do play, they are not required to pay rink fees etc.
- The Manager will NOT be recognised as a county officer or receive an honorarium in relation to the role (this is the same as other NCIBA manager appointments)